

Start Here

Thank you for showing an interest in joining the team at CYE. We have put together this information pack to help you discern whether this is what God is calling you to next.

Enclosed in this pack you will find the following information:

- **At a glance** – a brief overview of the centre, your role and what a year at CYE looks like
- **Learning the ropes** – a summary of the qualifications and training you gain
- **Counting the cost** – funding for your year with CYE
- **How then shall we live?** – a look at our ethos and the vision and mission of CYE
- **Discipleship Training** – an overview of the Discipleship Training Programme
- **Quote, unquote** – some friends from the past talking about their time at CYE
- **Contact details and further information** – including contact details and the application process

You will also find helpful a copy of the following:

- **Trainee Caterer Job Description**

We hope you will find the information helpful in answering some of your question and we look forward to discussing your application further with you. We hope that you will join us in sharing the adventure!

Yours faithfully,

The CYE TEAM



At a Glance

It all starts with a comprehensive induction programme in September where from the word go, you will be fully involved with our residential school groups. We believe that 'hitting the ground running' is the best way to learn combined with training and support, so expect a busy start!

Right from the start of your role as Trainee Caterer you will work alongside Esther, our Catering and Housekeeping Manager. This will include a gradual induction into all parts of working in the galley, taking on new tasks and skills as you are ready.

During **September and October** we also run weekend groups including scout and youth groups here at the Centre so you will see the catering team hosting the full range of CYE guests early on. During these months you will also spend valuable time with each of our regular galley volunteers. This is a great chance to work with, learn from and get to know each of them and their stories.

Groups involving water activities have finished by **November** but the staff timetable now includes a staff retreat (normally a few days of activities in Devon) and the launch of both our extensive Staff Training and our inspiring Discipleship Training Programme. Come **December** the creative talent of our staff finds expression with preparation for the Christmas assemblies beginning in earnest – a 2 week intensive outreach mission in schools and care homes. There is a sketch to write and rehearse and costumes to make - and by the time we celebrate our Christmas meal together the staff will have visited around 16 primary schools and seen over 3500 children.

Between Christmas and New Year we take a short break, ready to continue with hosting a variety of meeting type events in **January and February**. Away days for churches and local companies and weekends away for youth or church groups. The activity team has an intense training schedule running alongside events in **January** but as this is largely onsite there are lots of opportunities for team lunches and discussion at this time of year too.

This period of time is also about the annual deep cleaning that we take such pride in, to make sure that our high standards of hospitality are maintained. The housekeeping team and volunteers are vital in the delivery of this and by the end of the winter the site is once again ship shape and shiny!

By **February** maintenance of the site and the fleet is in full swing along with the deep cleaning and sounds of hammering and sawing resound from the workshop under the watchful eyes of our maintenance and fleet managers. The discipleship program continues throughout this time in the form of Theology Café most weeks and a whole team Discipleship Day each month.



March sees us making our final checks around the site, preparing for our first expeditions of the year (paddling, yachting or hiking) and moving into 24/7 catering provision as the activity season begins...

Every year we do a 2-3 day fundraiser as a staff team takes on an exciting strenuous journey challenge for sponsorship. In the past this has ranged from cycling to Newcastle (100 miles per day) walking the South Downs Way through the night and abseiling down the Spinnaker Tower in Portsmouth. As well as being a great exercise to build up the team, this is also a prime opportunity to raise some funds for the continued work of CYE. The end of the month heralds the start of the activity season with our first school groups braving the cooler weather to come and stay with us.

In April we host our Easter events, including Sail & Study for 16-18 year olds. This gives you a first taste of catering for our CYE camp events, working alongside our creative event leaders and amazing volunteers who come for a week at a time to deliver these. By this time, you will be in a position to plan and provide food for whole events yourself and see the appreciation of all who come first hand.

By **May and June** the site is bustling and bursting with schools and youth groups, often overlapping and spilling over into the weekends. It's hard work with long hours but high rewards. We say here that when the sun shines, there is no better place on the planet to be working; when you see where we work, you will understand why, as Chichester Harbour takes your breath away with its natural beauty.

July and August sees the return of our popular summer camps, our Royal Yacht Association (RYA) and British Canoe Union (BCU) courses and the RYA Youth Sailing Scheme. And before we know it, it's **September** again, staff changeover is here and we do it all again!

The Trainee Caterer role is for a period of a year. In the event of you wanting to remain at CYE for a second year we would sit down with you and plan a development programme which would focus on you specialising in your strongest areas. For example, if you showed a real passion and aptitude for working with young people in schools, we would develop your Year 2 role to work more closely with the Schools and Outreach Manager in planning and delivering lessons and assemblies offsite.

We get a real buzz from seeing others develop and blossom into leaders in their own right, so if you have a particular talent or potential that is just waiting to be released, we would love to be part of the process that helps unlock it.



Learning the Ropes

During your time at CYE you will take part in a comprehensive training programme in order to ensure that you are fully equipped and qualified to work as part of our catering team and have the chance to develop a variety of skills as part of the community.

Here are details of some of the training you will receive:

Discipline	Qualification	Duration (in days)
Catering	Food Hygiene and Food Safety Level 2	1
Catering	Nutrition in Catering	1
General	RYA First Aid	1
General	Safeguarding Children	0.5
Watersports	Powerboating RYA Level 2	2

At CYE we believe that investing in our own staff is ultimately the best way to look after our visitors.

“Having worked in several different outdoor centres both in Christian and secular settings I believe the training CYE provides its staff to be second to none.” Sam, Trainee Caterer 2016-17



Counting the Cost

As part of the process of preparing to work with us at CYESC we ask you to raise financial support of £1,000 for a full year, or a proportion thereof for a shorter term. This doesn't include any amount that CYESC can claim as Gift Aid on donations by individuals who pay tax. These funds are used to help further subsidise the trainee programme.

What does CYESC provide in return?

- All food and accommodation and utilities for the year.
- Comprehensive and personalised mentoring and training in catering and food preparation.
- A minimum monthly allowance of £150 to cover personal expenses.
- Discipleship Training Course.
- Phone and free internet use.
- A fundamental grounding in 'Life Skills' through living in a fun, hardworking communal environment.
- Supervision, support and on-going advice.
- Access to staff car if applicable.

Although the total may seem daunting it helps to break it down into some example manageable chunks

Church mission fund	£100
Sponsored event	£500
Standing orders 4 x £5 per mth	£300 (or 2 x £10pm, or 1 x £20pm etc...!)
Odd jobs and lump sum gifts	£100
TOTAL	£1000

Please download the leaflet 'staff support information' from our website at this link: www.cye.org.uk/downloads

So don't let the worry of the financial side of things get in the way if you feel this is what God wants you to do. We're all in this together.



How then shall we live?

Jesus said **'I have come that they may have life, and have it to the full'**. John 10:10

The above verse from John has, over the years, become the unofficial CYE favourite when applying an overall attitude and ethos to what we do here at the Centre. We believe that in these words, Jesus is explicitly telling us to quite simply pack our lives **full of life**. As a body of Christians, we endeavour to live out this command through exciting activities, stimulating studies and shared experiences under God's guidance and love.

That's all great, but underpinning all of this is another crucial command which Jesus gave us in the Great Commission

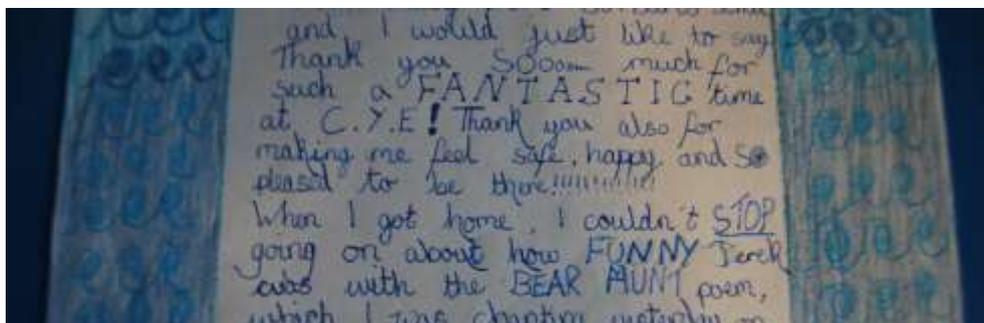
Therefore go and make disciples of all nations, baptising them in the name of the father, and of the son, and of the holy spirit. Matthew 28 v 19

So if you combine the above verses, it pretty much sums up what we do and why we do it. We want to share our faith and belief in the Gospel message to those who come through our gates, and we want to do it in a way that is exciting, relevant, engaging, alternative, fun and ultimately pleasing and glorifying to God.

This can take many forms and it's important to stress that we are all wired differently. For some of us, talking openly to a class of 30 children about Jesus is easy – for others it's terrifying. Similarly, some have a gift for communicating their faith with very few words and plenty of servant hearted actions. Without the combination of personalities, we wouldn't be effective for God as a body. What's important is that you have a real and honest faith in the life, death and resurrection of Jesus. If you have that as a starting point, that's the biggest piece of the puzzle in place.

How we behave and how we act as members of staff here at the Centre is crucial. Many people comment about the exceptionally high standards their children receive here, and that they trust our instructors not to swear, make inappropriate comments, belittle others etc. In addition, many parents from non-faith backgrounds send their children to CYE because it is a place they know their youngsters will be looked after, cared for and encouraged in outdoor activities. As such, we demand high standards from all our staff and volunteers, and this includes being punctual for meetings and briefings, wearing clean and ironed uniform when working, respecting everyone who comes to the centre and maintaining a hard work ethic.

We are an alcohol-free centre and this extends to the on-site staff who live here. Watersports and beer don't mix so to avoid any grey areas, we have this policy in place at all times. That said, there are 2 fantastic pubs locally and we will often head down to these in the summer for a drink after work.



Discipleship Training

What CYE will input:

Morning Thoughts

Each morning, throughout the year, we have a whole team meeting. We go through the business for the day: what group is in, who's doing what, any other general business for the day. We also briefly open the bible together, have a morning thought from the passage and pray together.

Theology Café

Each week, throughout winter, we delve into different theological concepts. In the past we've done the Alpha course, Krish Kandiah's book Paradoxology and a video course from HTB Brompton called Theology Café (...can you guess where the name came from!) It's a great chance for us to have a bit longer to grapple with the bible and engage in discussion.

Discipleship Days

Throughout the winter we'll have 4 separate days together as a whole team. It's an opportunity to 'fill ourselves up' spiritually before we 'give out' during the season. They are normally offsite with external speakers, worship, prayer, and learning more about God. It is a time for us to be challenged and stretched in our faith journey. It's also a time to chat and bond as a team, so there'll be some fun too – like pizza making, tunnelling, pottery painting, walks in the new forest, laser tag and beach walks.



'Personal Mentor'

Many of our trainees find that they can develop a friendship with an unofficial mentor whilst they live in the community here. Often it is someone who you can chat to when things are tough – someone who understands the pressures but is distant enough to offer advice, wisdom and prayer.

Other times someone has led a regular bible study with the onsite team. But there are always people who are willing to have you over for dinner, or to offer you babysitting to get you off site! Equally, throughout the year, different speakers and volunteers will come to the Centre – accept their offers of chats, coffee, prayer – you never know what God has in store.

Quote unquote ...



Name: **Tim Crossley**

Age: **27**

Current job: **Engineering Officer in the Merchant Navy**

Period of Employment at CYE: **September 2007-September 2009**

Job Role: **Gap Year**

Equip for later life: **I found that my time at CYE gave me opportunities and challenges that I didn't even realise would help me so much later in life. The ability to interact and connect with people from any walk of life, to take responsibilities and thrive under the**

pressure they sometimes brought and even how to deal with situations you may think are beyond your scope at the time. CYE gave me the support and safe environment to test myself and see what I was really capable of.

It's been a big help in setting me up for my current career in terms of the ability to live and work with a small group, even when there are lots of other people around, the work ethic to get the job done, but also how to balance that out with the fun that you need to have to enjoy any job.

Seeing it from a very different side now, the support of living and working in such a supportive Christian environment is a real blessing, and something that I think helped everyone, whether they were struggling with their faith or just struggling with a personal situation. CYE has always been a big part of my life, and I haven't been able to let it go yet!



Name: **Sam Wakeford**

Age: **22**

Current job: **Studying Theology, Music and Worship at London School of Theology**

Period of Employment at CYE: **September 2014 -September 2015**

Job Role: **Gap Year - Trainee Activity Leader**

Equip for later life: **The Gap Year at CYE exposes you to a full range of work and social environments. It gave me the opportunity to learn and develop skill sets which was great!**

Learning to live and work with an often mixed bunch of people was a good challenge for me, and is something I'm using now at Uni. The year drew out and developed my weaker characteristics and those I felt stronger in already. Music is a key interest of mine and it was great to use this at different points throughout the year! Learning and developing the characteristics of being both a

leader and being able to be led were also key lessons for me, definitely challenging at times. This is benefiting me now in the way I interact with those around me with a stronger awareness of my own abilities, and hopefully with more patience and grace too. The year also provided an environment where we would discuss and explore faith openly together as a team - the relaxed but intentional approach of these times made for some great discussion and encouraged me in my walk with God - you can be who you are, where you are! Most importantly I value the friendships from my year at CYE, I think almost everyone who works or is involved at CYE says the same thing! Spending a year, developing these friendships, developing myself, learning about God, in a great location and sailing, kayaking etc... was just brilliant.



Name: **Rosalind Stonham**

Age: **22**

Current Job: **4th Year Medical Student**

Period of Employment at CYE: **September 2008 -September 2009**

Job Role: **Gap Year**

Since my time at CYE I have realised that certain things have been very useful in life along the way. Firstly is that it is important to have a secure relationship with God and to be constantly giving out and sharing with other people also means you need to take some time to personally spend time with Him. Consequently whatever situation you are placed in you can work well together as a team to serve the people around you. Finally it has taught me to not take things too seriously to have a laugh and enjoy everything you do! :)



Name: **Derek 'Del Boy' Garner**

Age: **30**

Current Job: **MD of Building Company**

Period of Employment: **on and off from 1998-2008**

Job Role: **everything between summer staff and senior instructor/bosun**

CYE has been a massive part of my life for so many years. Working there really taught me how important it is to work as a team. All members being as important as the others.

Working at CYE also developed, in me, a heart for people. That no matter how much you invest into material, business, profit margins etc, if you have not invested in people it's all worthless. I also learnt how to keep things light, have fun and keep smiling.



Name: **Peter Watts**

Age: **24**

Period of Employment at CYE: **September 20010 -September 2012**

Job Role: **Activity Staff**

My Time at CYE: My time at CYE has challenged me in many different ways and has helped me to develop as a person and as a Christian. During my two years here, I have learnt many skills some that I knew my role would entail such as leadership, teaching and how to sail! However, the centre has also developed other skills that I did not expect such as budgeting, handling community living and gaining managerial experience. The desire of the management to obtain the best out of everyone means that as well as focusing on the activity side, my spiritual input has also been administered to. Throughout my time here, there has always been a great team spirit, and the positive outlook on life of the team has ensured that I have had an epic couple of years. Will definitely be coming back as 'just a volunteer'!!



Contact Details and Further Information

So what happens next?

Firstly, there is a lot to process, so talk to your family, friends and church leaders to help you digest some of the information. It is really important that you pray about this regularly and try to seek Gods guidance as to whether this is something you are being called to do. You are likely to have some questions, so we would encourage you to get in touch with us. We are always very happy to have an informal discussion about the programme. If you decide to apply, you will need to fill out the attached application form. Take your time over this as it is an important part of us getting to know you. Successful applicants are then invited to an interview which is usually run over the course a day on site with us. This is a chance for us to see you in action, get to know you a bit more thoroughly and, most importantly, to give you a real flavour of what life at CYE is truly like. Usually applicants will be given a decision within 5 working days. However, occasionally candidates may be called back for a second interview. Successful applicants are required to have an enhanced DBS check prior to joining the team. Trainee positions start in the September of each year running through until the end of the following August.

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