

## Christian Youth Enterprises Sailing Centre



### ROLE DESCRIPTION

Job Title                    **Senior Activity Leader (Paddling)**  
Reports to                 **Lead Instructor**

### KEY RESPONSIBILITIES

- Delivery of excellent activity sessions and events
- Role-modelling teamwork to support the continuous development of the activity team
- Making a pro-active contribution to maintaining and improving the way CYE operates

### PERSONAL PRIORITIES

- To have regular personal 'quiet times' of Bible reading & prayer.
- To join in fellowship with a local church and attend services regularly.
- To maintain a healthy spiritual relationship with other members of CYESC staff.
- To be a "team player".

### RESPONSIBILITIES

1. Activities
  - a. Deployment and oversight of staff to a variety of activities
  - b. Plan and deliver aspects of training for other team members
  - c. Pro-actively own and manage various areas of the admin required to support the activity programme
  - d. Commitment to your own continued development in all activities
  - e. Readiness to learn and take on new qualifications and responsibilities to develop the CYE activity programme
2. Leadership
  - a. Lead a variety of events throughout the activity season (schools, youth, adult, families)
  - b. Pro-actively seek to further develop your administrative and leadership skills in event management
  - c. Delivery of assemblies and spiritual input to events
  - d. Explore and develop line management skills (i.e. assisting with the appraisal and coaching systems)
  - e. Consistently demonstrate a commitment to opportunities for coaching of yourself and others
3. Discipleship
  - a. Prepare and host specific elements of the staff discipleship programme
  - b. Be a role model in your Christian faith to other staff and all who come to the centre.
  - c. Explore and practice ways of presenting and sharing the gospel message in an engaging and sympathetic way.
4. Paddling
  - a. Monitor standards of all paddle sport sessions
  - b. Monitor the quality of all paddle sport equipment
  - c. Plan and deliver paddle training for new instructors
  - d. Be the CYE programme manager for all PACSO events (Parent and Carers Support Organisation)
  - e. Be responsible for the provision of top quality protective clothing to all guests